



**C. INDEPENDENT STUDENT'S INCOME INFORMATION – CALENDAR YEAR 2019 (Check one)**

- Student has used or is planning to use the IRS Data Retrieval Tool to transfer 2019 IRS income tax return information into the student's FAFSA.
- Student is unable or chooses not to use the IRS Data Retrieval Tool, but will provide the school a **signed** copy of the student's 2019 federal income tax return (Form 1040 and any Schedules filed) or a 2019 tax **return** transcript obtained at [www.irs.gov](http://www.irs.gov).
- Student was not required to file a 2019 federal tax return. Copies of all 2019 W2s must be submitted to the school. **Proof of non-filing required. \***

Employer's Name	2019 Wages Earned

**\*Proof of non-filing.** Proof of non-filing is required for independent students who did not file a 2019 IRS income tax return. This can be accomplished by completing and submitting to the IRS **Form 4506-T** (<https://www.irs.gov/pub/irs-pdf/f4506t.pdf>). Erasures, scratch-outs, or use of white out will cause the form to be rejected.

**D. INDEPENDENT STUDENT'S HIGH SCHOOL COMPLETION STATUS**

Please check the option that applies to the incoming student regarding their education status prior to attending college. This documentation is part of the admissions process at the university, so there is no need to attach it here. If additional documentation is required, your financial aid office will notify you.

- High school diploma or high school transcript including graduation date.
- Official documentation from high school counselor stating your graduation date and reason why high school diploma/transcript is unavailable.
- General Education Development (GED) Certificate.
- State certificate stating you have passed a State-authorized examination recognized as equivalent to diploma.
- Homeschooled student, w/ a transcript or equivalent, signed by parent or guardian, listing secondary school courses you have completed and documentation that you have successfully completed secondary school education.
- Homeschooled with a secondary school completion credential provided under State law.
- Completed a two-year program (ex. Associate's degree) acceptable for full credit toward a bachelor's degree.

## E. STATEMENT OF EDUCATIONAL PURPOSE

The student must sign the Statement of Educational Purpose in the presence of a Notary or Financial Aid Administrator at the University of Dubuque. Due to the need for original signatures, faxes and scanned copies will not be accepted.

---

### STATEMENT OF EDUCATIONAL PURPOSE

I certify that I \_\_\_\_\_ (print student name) am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for education purposes and to pay the cost of attending University of Dubuque for 2021-2022.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Student ID Number \_\_\_\_\_

---

## F. STATEMENT OF EDUCATIONAL PURPOSE SIGNATURE WITNESSED BY:

### UNIVERSITY OF DUBUQUE'S CERTIFICATE OF ACKNOWLEDGEMENT

On \_\_\_\_\_ (date), before me personally appeared  
\_\_\_\_\_  
(Name of Student)  
and proved to me on the basis of satisfactory evidence of identification  
to be the above-named person who signed the foregoing instrument.

\_\_\_\_\_  
Financial Administrator's Signature

Type of unexpired valid government issued photo ID provided:

- driver's license,
- non-driver's ID card,
- other state-issued ID, or
- passport

### NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT

*Only required when student is unable to appear in person at the University of Dubuque's Office of Student Financial Planning.*

State of \_\_\_\_\_, City/County of \_\_\_\_\_.

On \_\_\_\_\_ (date), before me  
\_\_\_\_\_  
(Name of Notary) personally  
appeared \_\_\_\_\_ (Name of Student)

**OR**

and proved to me on the basis of satisfactory evidence of identification  
to be the above-named person who signed the foregoing instrument.

Type of unexpired valid government issued photo ID provided:

- driver's license,
- non-driver's ID card,
- other state-issued ID, or
- passport

Notary Signature \_\_\_\_\_

My Commission Expires on \_\_\_\_\_

[SEAL]

## G. DOCUMENTATION OF IDENTITY

**A copy of the unexpired valid government-issued identification used by the witness to identify the student must be attached to this form.**

## H. CERTIFICATION AND SIGNATURE

The student signing below certifies that all of the information reported is complete and correct. Due to the need for original signature, this form cannot be faxed or emailed.

**WARNING:** If you purposely give false or misleading information, you may be fined, sent to prison, or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

Submit this worksheet to:  
University of Dubuque | Office of Student Financial Planning | 2000 University Ave. | Dubuque, IA 52001  
Questions? Call 563.589.3169 | E-mail: [mschmitt@dbq.edu](mailto:mschmitt@dbq.edu)